Students are Subject to the Handbook in Effect at the time of their Admission to the College of Nursing

Students will sign to indicate that they have reviewed this document via the Kent State College of Nursing Portal.
Undergraduate Student Handbook

This handbook is intended as a guide to the policies and procedures that pertain to undergraduate baccalaureate students enrolled in the College of Nursing at Kent State University. This handbook should act as a guide to success here at the College of Nursing along with the Undergraduate Catalog, American Nurses Association Code of Ethics, policies provided by the Ohio Board of Nursing, and The Essentials of Baccalaureate Education for Professional Nursing Practice.

History

The College of Nursing programs were established in separate stages. Impetus to develop a baccalaureate degree program at Kent State University was first given by the Report to the Ohio Board of Regents on Projected Needs for Nursing Education in Ohio, by the Ohio College Association, the Ohio Nurses' Association, and the Ohio League for nursing. The Ohio Board of Regents granted Kent State University approval to establish a baccalaureate degree program in nursing in November of 1966. At their meeting November 15, 1967, the Ohio State Board of Nursing Education and Nurse Registration gave the University approval to conduct this program. The National League for Nursing accredited the program in May of 1971, just prior to the June graduation of the first class. The most recent accreditation was in 2012 by the Commission on Collegiate Nursing Education (CCNE).

The College of Nursing initiated the RN-BSN Completion Program in the mid-1990s. Further expansion of the undergraduate program took place with the addition of the Second-Degree, Accelerated BSN Program in 2003.

Mission

The mission of Kent State University College of Nursing is to discover, create, apply and share nursing knowledge, as well as to foster ethical and humanitarian values in addressing health care needs of Ohio and the global community. The College of Nursing applies professional nursing standards and competencies across a variety of undergraduate and graduate programs to prepare students to reach their full potential. Students engage in diverse learning environments to foster critical thinking and attain excellence in providing care for diverse populations and advancing knowledge.

Goals

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1. Prepare students with a quality education that affords them the opportunity to achieve career success through licensure, certification or other professional distinction.
2. Cultivate an environment of collaboration, excellence, discovery, creativity and for learning, scholarship and professional development.
3. Provide leadership in the community and to the profession.
4. Advance innovation and excellence in teaching to support student success.
5. Promote excellence in research and creative endeavors.
6. Engage with the world beyond our campuses.

**BSN PROGRAM OBJECTIVES**

1. Meet educational eligibility requirements to take the registered nurse licensing examination (National Certification and Licensure Exam).
2. Acquire competencies based on professional standards to assume the role of the professional nurse and for career advancement, including graduate studies.
3. Apply the nursing process in providing evidence-based, culturally sensitive care to promote health and adaptation of individuals, families, groups and communities.

**Admission and Transfer Policies**

**A. Admission to Traditional BSN Nursing Sequence**

**Freshman Students:** Admission to pre-nursing requires the completion of high school math, biology, and chemistry. In addition, students should have at least a 2.7 overall high school grade point average (on a 4.0 scale) AND minimum ACT composite and science reasoning scores of 22 (or an SAT combined critical reading + math score of 1020). Students with an ACT composite score of 21 (SAT combined critical reading + math score of 980) need a 3.0 high school grade point average; those with an ACT composite score of 20 (SAT combined critical reading + math score of 940) need a 3.3 overall high school grade point average.

**Admission check list for the sophomore Nursing Sequence:** Minimum requirements for acceptance into the traditional Nursing Sequence:

- Students are eligible to make application during the semester in which they anticipate completing, or have completed, 30 credit hours.
- Students must have a 2.750 cumulative GPA, and a
- 2.750 GPA in the required sciences (BSCI 21010; and 21020; and 20021 or 30171; and CHEM 10050 or 10055 or 10060) to be eligible for admission.
- Students must earn a 2.000 (grade of C) in each of the prerequisite science courses (BSCI 21010; and 21020; and 20021 or 30171; and CHEM 10050 or 10055 or 10060) to be eligible for admission.
• Two recommendations, either academic or professional, are also required for admission

NOTE:
The admission process is competitive; acceptance is never guaranteed. The Dean may review the students’ educational files to determine if adequate progression has been made.

B. Admission to the Accelerated BSN Nursing Sequence²

Priority is given for admission to the Accelerated Program for completing any of the following courses: BSCI 30050, NUTR 23511, NURS 20950 and a qualifying statistics course.

• Admission checklist for the Accelerated Nursing Sequence:
  o Students are eligible to make application after having achieved a bachelors degree
  o 2.750 cumulative GPA from their accredited degree granting institution
  o 2.750 GPA in the required sciences (BSCI 21010; and 21020; and 20021 or 30171; and CHEM 10050 or 10055 or 10060)
  o Students must earn a 2.000 (grade of C) in each of the prerequisite science courses (BSCI 21010; and 21020; and 20021 or 30171; and CHEM 10050 or 10055 or CHEM 10060) to be eligible for admission
  o Two recommendations, either academic or professional, are also required for admission

NOTE:
The admission process is competitive; acceptance is never guaranteed. The Dean may review the students’ educational files to determine if adequate progression has been made.

C. Admission to the RN to BSN Nursing Sequence³

Minimum requirements for acceptance into the RN-BSN program:

(1.) Evidence of graduation in good standing from a state-approved associate degree or diploma nursing program.
(2.) A minimum GPA of 2.0 (on a 4.0 scale) for all college coursework work completed.

² Students must hold a minimum of a bachelor’s degree from an accredited, degree-granting institution are to be eligible.
³ Students must hold a valid RN license to be eligible for this program.
(3.) Completion of the prerequisite science courses (BSCI 20020, 20021, and CHEM 10050) a minimum grade of “C” (2.0) in all science prerequisite courses or comparable transfer courses.

(4.) A valid RN license

D. Transfer Policy

All transfer applications to the College of Nursing must submit both college and high school transcripts to the admissions office. Sophomore sequence admission takes place in both fall and spring semesters. Transfer students can apply if they have completed 30 credit hours. In addition, students must have a 2.750 cumulative GPA in all coursework, and a 2.750 GPA in the required sciences (BSCI 21010; and 21020; and 20021 or 30171; and CHEM 10050 or 10055 or 10060 – including a grade of 2.000 or better in each course). Transfer students who have successfully completed 12 or more hours at Kent State University will be evaluated on their cumulative Kent State GPA only along with the previously described admission criteria.

• Transfer students who are requesting transfer from another accredited BSN nursing program and have completed at least one lab or clinical course must:
• Have an overall GPA of at least 3.200 on all college level coursework.
• Have at least a 2.75 GPA on the required or equivalent science courses for the College of Nursing BSN program.
• Have successfully passed all nursing courses with a "C" grade or better in the current nursing program on the first attempt.
• Be in good standing at his/her current school.
• Students should contact the college of Nursing regarding the application process and deadlines.

The admission process is competitive; acceptance is never guaranteed.

Progression Standards

A. Calculation of Averages for Progression

(1.) Traditional, Accelerated and RN-BSN students must have a minimum cumulative GPA of 2.0 each semester to continue in the Nursing program, failure to achieve this GPA each semester will not be permitted to continue in the College.

(2.) Traditional, Accelerated, and RN-BSN students must have a minimum grade of “C” (2.0) GPA in each science course required in the College of Nursing BSN curriculum. All required chemistry and biology courses must be successfully completed with a minimum grade of “C” (2.0) in order to graduate.

(3.) Traditional and Accelerated BSN students must have a minimum grade of “C”
in each of the Sophomore nursing courses (NURS 20020, NURS 20025, NURS 20030 and NURS 20950) to progress to the Junior Nursing Sequence; a minimum grade of “C” (2.0) in each of the Junior nursing courses (NURS 30010, NURS 30020, NURS 30025, NURS 30035, NURS 30040, NURS 30050 and NURS 30070) to progress to the Senior Nursing Sequence. Seniors must have a minimum grade of “C” (2.0) in each of the Senior nursing courses (NURS 40005, NURS 40010, NURS 40020, NURS 40030, NURS 40045, NURS 40872, and NURS 45060).

(4.) Accelerated BSN students may take Junior and Senior level courses concurrently as specified by the Accelerated BSN curriculum. Additionally, accelerated students are permitted to take three clinical courses in a given term, traditional students are limited to two.

B. Repeat of Clinical Nursing Courses

(1.) A student who does not achieve a grade of “C” (2.0) in a nursing clinical course cannot proceed to the next academic level. A student who does not attain a minimum grade of “C” (2.0) in a nursing course must repeat this course based on seat availability. A student can repeat a single course only one time. A student who earns below a 2.0 (grade of “C”) in a second (or is repeating a failure) nursing course will not be permitted to continue in the College of Nursing.

(2.) Accelerated BSN students who fail one course will no longer continue in the Accelerated program, but can continue in the Traditional BSN program as space allows.

C. Procedure for Assigning Out of Sequence Seats

(1.) Students are responsible for contacting Student Services, Room 216, Henderson Hall to make arrangements for repeating a nursing course.

(2.) Readmission to the BSN sequence for any reason is on a “space-available” basis. Students already progressing in sequence have priority in placement over those requesting re-enrollment. Accelerated BSN have priority in summer scheduling.

D. Changing Campuses

Traditional and Accelerated BSN students are admitted by campus and are required to complete the BSN program at the campus to which they were admitted. Students wishing to change campuses during their program must complete the on-line application.

(1.) Once campus rosters have been established, students who are in-sequence and approved to switch campuses may be placed, at the requested campus.
(2.) Students who are out of sequence may switch campuses in order to repeat courses based on the order established. Students will be directed to return to their campus of origin, once they have successfully repeated their course at another campus.

E. Not Permitted to Continue Policy

(1.) Students who fail any two nursing courses or any single nursing course twice will not be permitted to continue within the College of Nursing. NURS 10050, NURS 20950, NURS 31010, or approved NURS special topics courses (NURS 31095, NURS 41095) are exempt from this rule. Students will have their major switched to Pre-Nursing in this situation.
(2.) Students must have a minimum cumulative GPA of 2.0 each semester to continue in the nursing program. Failure to do so will result in not being permitted to continue within the College. Students will have their major switched to Pre-Nursing in this situation.
(3.) The College of Nursing retains the right to not permit to continue from the program any student who is deemed to violate:
   a. The policies and procedures of the College of Nursing;
   b. The conduct standards put forth by the Ohio Board of Nursing
   c. The policies of affiliating facilities; or
   d. Professional behavior and role development standards as outlined in College of Nursing, University, or affiliating agency policies.

F. Reinstatement in the College of Nursing Following Not Permitted to Continue

Appropriate forms to apply for reinstatement are available online.

Honors Program

(1) Completion of Honors Work
To be a member in good standing, Honors students are required to complete Honors work each semester. Students are also expected to attend Honors College activities and events. Students who have completed their Honors requirements and maintained an active role in the Honors College are eligible to receive recognition at graduation. Students should refer to the requirements for graduation from Honors for more detailed information.

(2) Grade Point Average
Students must maintain a minimum 3.25 cumulative GPA to retain Honors College membership and scholarships. Students who lose their Honors membership forfeit enrollment in Honors classes in the semester immediately following dismissal.

(3) Advising
Students are required to meet with their assigned Honors advisor each semester.
(4.) Freshman Honors Colloquium
All Honors College students are required to successfully complete HONR 10197/10297 Freshman Honors Colloquium I & II in the first year, with the following exception: Students admitted as incoming freshmen who have earned credit for ENG 21011 College Writing II from post-secondary, dual enrollment, or other pre-college credit programs, are required to successfully complete HONR 13597 The Western Identity.

Clinical Policies

Guidelines for College of Nursing Clinical Experience

Students are required to adhere to the uniform guidelines-approved student uniform, head covering, and all other requirements as outlined in this section. Non-compliance with any of the following guidelines will result in an unsatisfactory clinical grade. The student may be required to leave the site and plan for alternative clinical experience.

A. Uniform

(1.) The uniform consists of a white tunic top and Navy pants embroidered with the Kent State University College of Nursing (KSUCON) logo. There is no head covering considered as part of the uniform. Any student expecting a modification of the uniform should speak first with KSUCON Undergraduate Associate Dean or the campus coordinator. Appeals of the instructor’s decision can be brought to the administration of the College of Nursing.

(2.) Students are required to purchase two sets of the official embroidered uniform and an embroidered white scrub jacket. Uniforms may only be purchased from the uniform company authorized to sell the official KSUCON uniforms. Students must also purchase a College of Nursing nametag which must be visibly displayed at all clinical sites.

(3.) Uniforms and nametags must be worn at all times during each clinical experience (per Ohio Board of Nursing rules) except in selected areas such as obstetrics, community health, and psychiatric/mental health, where scrubs or street clothes are worn. Specific apparel requirements for these areas are provided by the affiliating clinical agencies, the course syllabus, and/or the faculty.

(4.) Female students who need maternity uniforms should contact the official KSUCON uniform company to purchase a maternity uniform embroidered with the College of Nursing (KSUCON) logo, similar to the typical tunic and pants.

(5.) Students requiring a uniform/dress to meet religious guidelines should
contact the official KSUCON uniform company to purchase a uniform embroidered with the College of Nursing (KSUCON) logo dress similar in style to the tunic top.

(6.) It is required that baccalaureate nursing students dress in a professional manner at all times in the clinical area. In order to maintain a professional appearance, a limited number of accessories may be worn with the uniform. A watch with a second hand, a single pair of plain gold or silver posts worn in the lower ear lobe of pierced ears, and a wedding band are acceptable in most settings. A chain that does not show when worn may also be acceptable, depending on the clinical agency. Visible piercings with jewelry in places other than the lower ear lobes (e.g. upper ear, nose, tongue, eyebrows, etc.) are not permitted in the clinical area. All open piercings must remain empty. Spacers are not permitted while attending clinical experiences.

(7.) While at the clinical agency, tattoos must be covered with a long sleeve top, white or neutral undershirt, socks, or dressing/band aid.

(8.) If nail polish is worn, only a clear or light, neutral shade is permitted. Nails should be trimmed to avoid extending beyond the end of the fingers. Per OSHA rules, artificial nails may not be worn in any clinical facility.

(9.) Hair should be neat, professional in appearance, and worn above the collar. If hair is longer than collar length, it must be pulled back to avoid contact with patients while performing procedures. Hair of unnatural color is unacceptable. Established beards are to be neatly trimmed. Males without beards are to be clean-shaven.

(10.) Students are required to provide documentation to the Undergraduate Associate Dean if they must adhere to specific religious dress and head covering restrictions.

(11.) Shoes should be clean and in good repair. With the official KSUCON uniform, students may wear white nursing shoes; white, closed front clogs with backs; or white, leather athletic shoes, without large or colorful logos.

(12.) At all times during clinical experiences, students must adhere to the uniform code of Kent State University College of Nursing. Clinical agency policies may be more restrictive and require further or additional accommodations by students.

B. Clinical Compliance

The College of Nursing partners with third party vendors to track completed immunizations, physicals, CPR, and health insurance; all student information must be sent to the vendor (not to the College of Nursing) prior to the start of the nursing sequence.
C. Background Checks

All students enrolled in the nursing program are required to complete both a civilian and a federal background check through the Bureau of Criminal Identification & Investigation (BCI&I) and Federal Bureau of Investigation (FBI). Depending on the clinical agency requirements, students may be asked to obtain annual background checks. Students will also need to complete both the civilian and federal background check for the Ohio Board of Nursing upon graduation. All students will provide their background records to Castlebranch. Castlebranch will maintain background checks for students throughout the duration of their education with Kent State. Students with felony charges may be required to obtain a Record of Arrests and Prosecutions (RAP) sheet for Castlebranch. They should contact the Ohio Board of Nursing regarding their eligibility to sit for licensure, by Ohio law.

D. Personal and Professional Liability Insurance

Kent State University provides liability insurance for students while they are at a clinical site at no cost to the student. This policy provides coverage while on site at the clinical setting only. This coverage does not extend beyond the active clinical experience under the auspice of this nursing program. Students also must provide their own personal health insurance while a student at Kent State University College of Nursing. The university and/or clinical agencies do not cover student health related incidents.

Student Conduct and Professionalism Policies

A. Confidentiality and Privacy

Every patient, client, family and/or resident encounter is to remain private and confidential. Following HIPAA policies for clinical facilities, and in conjunction with expectations of affiliating facilities, every student is expected to maintain patient confidentiality and privacy in all respects. There is to be no dissemination of information in any format whatsoever beyond the limits imposed by relevant policy or law. Similar consideration will be afforded peers and faculty.

B. University Student Conduct Policies

Student conduct policies pertaining to students can be found at:
http://www.kent.edu/studentconduct/code-student-conduct
College of Nursing Students are, in addition to Collegiate and OBN policies, held to these standards.

C. Weapons

No student may carry a weapon of any type into University buildings, the College of Nursing, or into a clinical agency at which they are affiliating for course credit from the Kent State University College of Nursing. Students are subject to the policies of affiliating agencies.

D. Social Media

Students who use social networking websites and applications should be aware of their roles as professionals. The posting of certain material/information may violate laws and result in various sanctions.

E. OBN Student Conduct Standards

(1) A student shall, in a complete, accurate, and timely manner, report and document nursing assessments or observations, the care provided by the student for the patient, and the patient's response to that care.

(2) A student shall, in an accurate and timely manner, report to the appropriate practitioner errors in or deviations from the current valid order.

(3) A student shall not falsify any patient record or any other document prepared or utilized in the course of, or in conjunction with, nursing practice. This includes, but is not limited to, case management documents or reports, time records or reports, and other documents related to billing for nursing services.

(4) A student shall implement measures to promote a safe environment for each patient.

(5) A student shall delineate, establish, and maintain professional boundaries with each patient.

(6) At all times when a student is providing direct nursing care to a patient the student shall:
   (a) Provide privacy during examination or treatment and in the care of personal or bodily needs; and

4 Per Ohio Board of Nursing, effective 2/1/14
(b) Treat each patient with courtesy, respect, and with full recognition of dignity and individuality.

(7) A student shall practice within the appropriate scope of practice as set forth in division (B) of section 4723.01 and division (B)(20) of section 4723.28 of the Revised Code for a registered nurse, and division (F) of section 4723.01 and division (B)(21) of section 4723.28 of the Revised Code for a practical nurse;

(8) A student shall use universal and standard precautions established by Chapter 4723-20 of the Administrative Code;

(9) A student shall not:
   (a) Engage in behavior that causes or may cause physical, verbal, mental, or emotional abuse to a patient;
   (b) Engage in behavior toward a patient that may reasonably be interpreted as physical, verbal, mental, or emotional abuse.

(10) A student shall not misappropriate a patient's property or:
   (a) Engage in behavior to seek or obtain personal gain at the patient's expense;
   (b) Engage in behavior that may reasonably be interpreted as behavior to seek or obtain personal gain at the patient's expense;
   (c) Engage in behavior that constitutes inappropriate involvement in the patient's personal relationships; or
   (d) Engage in behavior that may reasonably be interpreted as inappropriate involvement in the patient's personal relationships. For the purpose of this paragraph, the patient is always presumed incapable of giving free, full, or informed consent to the behaviors by the student set forth in this paragraph.

(11) A student shall not:
   (a) Engage in sexual conduct with a patient;
   (b) Engage in conduct in the course of practice that may reasonably be interpreted as sexual;
   (c) Engage in any verbal behavior that is seductive or sexually demeaning to a patient;
   (d) Engage in verbal behavior that may reasonably be interpreted as seductive, or sexually demeaning to a patient.

   For the purpose of this paragraph, the patient is always presumed incapable of giving free, full, or informed consent to sexual activity with the student.

(12) A student shall not, regardless of whether the contact or verbal behavior
is consensual, engage with a patient other than the spouse of the student in any of the following:
   (a) Sexual contact, as defined in section 2907.01 of the Revised Code;
   (b) Verbal behavior that is sexually demeaning to the patient or may be reasonably interpreted by the patient as sexually demeaning.

(13) A student shall not self-administer or otherwise take into the body any dangerous drug, as defined in section 4729.01 of the Revised Code, in any way not in accordance with a legal, valid prescription issued for the student, or self-administer or otherwise take into the body any drug that is a schedule I controlled substance.

(14) A student shall not habitually or excessively use controlled substances, other habit-forming drugs, or alcohol or other chemical substances to an extent that impairs ability to practice.

(15) A student shall not have impairment of the ability to practice according to acceptable and prevailing standards of safe nursing care because of the use of drugs, alcohol, or other chemical substances.

(16) A student shall not have impairment of the ability to practice according to acceptable and prevailing standards of safe nursing care because of a physical or mental disability.

(17) A student shall not assault or cause harm to a patient or deprive a patient of the means to summon assistance.

(18) A student shall not misappropriate or attempt to misappropriate money or anything of value by intentional misrepresentation or material deception in the course of practice.

(19) A student shall not have been adjudicated by a probate court of being mentally ill or mentally incompetent, unless restored to competency by the court.

(20) A student shall not aid and abet a person in that person's practice of nursing without a license, practice as a dialysis technician without a certificate issued by the board, or administration of medications as a medication aide without a certificate issued by the board.

(21) A student shall not prescribe any drug or device to perform or induce an abortion, or otherwise perform or induce an abortion.
(22) A student shall not assist suicide as defined in section 3795.01 of the Revised Code.

(23) A student shall not submit or cause to be submitted any false, misleading or deceptive statements, information, or document to the nursing program, its administrators, faculty, teaching assistants, preceptors, or to the board.

(24) A student shall maintain the confidentiality of patient information. The student shall communicate patient information with other members of the health care team for health care purposes only, shall access patient information only for purposes of patient care or for otherwise fulfilling the student's assigned clinical responsibilities, and shall not disseminate patient information for purposes other than patient care or for otherwise fulfilling the student's assigned clinical responsibilities through social media, texting, emailing or any other form of communication.

(25) To the maximum extent feasible, identifiable patient health care information shall not be disclosed by a student unless the patient has consented to the disclosure of identifiable patient health care information. A student shall report individually identifiable patient information without written consent in limited circumstances only and in accordance with an authorized law, rule, or other recognized legal authority.

(26) For purposes of paragraphs (C)(5), (C)(6), (C)(9), (C)(10), (C)(11) and (C)(12) of this rule, a student shall not use social media, texting, emailing, or other forms of communication with, or about a patient, for non-health care purposes or for purposes other than fulfilling the student’s assigned clinical responsibilities.

F. Clinical or Classroom Illness

A nursing student who becomes ill or is injured during the clinical experience will report immediately to the faculty member and/or the charge nurse on the assigned unit. Students are required to go to the clinical agency’s Employee Health or the Emergency Department depending on the severity of the injury and the policies of the agency. A College of Nursing incident report must be completed and submitted to the Dean’s office by the student’s faculty member. For classroom illness, contact the instructor of record.
G. Student Notification of Curricular Change

Students will be notified of planned curricular changes in the semester prior to the change by email, through the student listerv, and via the BSN BlackBoard site. If students would benefit from a change of catalog year based off these changes, instructions for how to change their catalog year will also be included with the email.

H. College of Nursing Portal

The College of Nursing Portal is a record keeping website that includes important documents for your student file. The Portal includes your clinical record, as well as important acknowledgements and other information required for accreditation and for completing student licensure applications. Students must upload a passport-type photo to the portal for record keeping purposes.

University Policy Register

Policies for the University can be found in the Policy Register, located at http://www.kent.edu/policyreg. The University Policy Register is a compilation of the official university, administrative and operational policies of Kent State University. The purpose of this online register is to serve the university community as a source of reliable information and as a foundation on which decisions can be made.

Student Organizations

A. Student Nurse Association (SNA)

Students for Professional Nursing (SPN) is a University Organization whose focus is the promotion of professional nursing goals. Membership is open to all students interested in nursing. The organization's focus is the promotion of professional nursing goals.

B. Sigma Theta Tau

The mission of the Honor Society of Nursing, Sigma Theta Tau International is to support the learning, knowledge, and professional development of nurses committed to making a difference in health worldwide. The vision of the Honor Society of Nursing, Sigma Theta Tau International is to create a global community of nurses who lead in using knowledge, scholarship, service and
learning to improve the health of the world’s people. Membership is by invitation to baccalaureate and graduate nursing students who demonstrate excellence in scholarship, and to nurse leaders exhibiting exceptional achievements in nursing. For more information, see

http://deltaxi.nursingsociety.org/ or http://www.nursingsociety.org

Graduation

Nursing students must apply via Flashline for graduation by the university published deadlines. For specific concerns regarding commencement, please visit the website at: www.kent.edu/commencement.

NCLEX Examinations and Licensure

Licensure is mandatory to practice as a professional registered nurse in any state in the United States. First time licensure is obtained by successfully completing a program of study in a recognized college of nursing and passing the national licensing examination (NCLEX). The NCLEX-RN examination may be taken in either the state where you attended college or in the state in which you wish to practice. Applicants to sit for the licensing examination in Ohio may be obtained directly from the Ohio Board of Nursing via their website: http://www.nursing.ohio.gov/. Students who wish to test in another state must apply through the board of nursing for the state in which they intend to practice.